

**STUDENT AND PARENT
HANDBOOK
2019 - 2020**



John R. Beatty Elementary School

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Jennifer Lepore – Principal

In order for us to meet our goals, we must maintain an environment which fosters an academic focus.
This is where parental involvement is imperative.

Parents can help their child succeed:

1. **Attendance:** Parents can ensure students report to school daily and on time. Family vacations are encouraged to be planned during holidays and/or school vacations. School district calendars are always available *www.ccsd.net*.
2. **Homework:** Students benefit from having a daily homework routine. Parents can establish a consistent homework time in a quiet location. Parents should read with their child nightly and check over any other assignments.
3. **Volunteer work:** Parents are encouraged to volunteer for the school. Inquire in the front office for volunteer opportunities.

JOHN R. BEATTY ELEMENTARY SCHOOL VISION STATEMENT

We, the John R. Beatty staff, collaborate to create an environment that reflects our enthusiasm and motivation for education. We support innovative thinkers who solve complex problems through critical evaluation, risk-taking, and reflection.

Our students demonstrate integrity, set and achieve meaningful goals, and do their part within the community to learn and play with others.

LOGO

Trailblazers

MOTTO

Blazing a Trail of Excellence!

COLORS

Royal Blue, White and Orange

NEW SCHOOL HOURS

Monday – Friday 8:00 am – 2:11 pm

Gates open at 7:45

Safekey is available if needed for a fee.

Calendar for the 2019 – 2020 School Year

August 12	Classes begin
September 2	Labor Day, No School
October 25	Nevada Day Observed, No School
November 15	Parent Teacher Conferences, No School for Elementary School Students only
November 11	Veteran's Day Observed, No School
November 28-29	Thanksgiving Week, No School
December 20	Winter Break Begins, End of the Day
January 6	Classes Resume
January 20	Martin Luther King, Jr. Day Observed, No School
February 17	Presidents' Day Observed, No School
March 9	No School
April 3	Spring Break Begins, End of the Day. No School 4/6-4/13
April 14	Classes Resume (Tuesday, April 14 th)
May 20	Last Day of School: Students are released at 11:30 AM

Address or Telephone Number Change

Parents are required to notify the school office promptly if there is a change of address or phone number. Please be sure all home, work and emergency contact phone numbers are current. Correct phone numbers are essential in case of an accident or other emergency. For the safety of your child, **no changes will be made over the telephone.**

Arrival/Dismissal

Students are not allowed to be on campus until 7:45 a.m., when playground supervision begins. The bell will ring and the gates will close at 8:00 a.m. At that time, students will line up in the designated area with their classmates. All grade levels will stay outside as the Pledge of Allegiance and school motto are recited. Children should be in classrooms starting their instructional day directly afterwards.

Dismissal is at 2:11 pm.

Community Based Pre-School morning session hours are 8:00-10:30 am. Pre-K afternoon session hours are 11:40 am-2:11 pm.

Attendance

Attending school daily and arriving on time are two important factors that contribute to a successful school experience. Attendance enforcement is a shared responsibility between the school and parents. We believe that every day at John R. Beatty Elementary is unique. Moreover, the daily first-hand experiences cannot be replicated after an absence. The following outlines the CCSD attendance policy that is adhered to diligently at John R. Beatty Elementary. There are individual and class rewards for excellent attendance.

- **Tardiness:** A student is marked tardy when he or she is not present in the classroom at the start of the instructional day. The school day begins at 8:00 a.m. Anyone not in class after the Flag Salute will be marked tardy.
- **Absences:** A student's absence is excused when a student is physically or mentally unable to attend school due to a medical appointment, illness or related reason, or when the approval of the teacher or principal has been given. Also, when there is an unavoidable absence due to an emergency, when a student is participating in a school-sanctioned

activity or when a student is absent due to a required court appearance or required religious holiday, the absence is excused.

- **Unexcused/Truant:** Absence for educationally unacceptable causes, absence for which the reason has not been determined, or absences for reasons other than those of the type listed above will be classified as unexcused and may be identified as truancy. Truancy shall be defined as an absence resulting from a parent's/guardian's failure or refusal to require a student's attendance for educationally unacceptable reasons, the student's failure or refusal to attend school when so directed by the parent/guardian or school official, or the student's absence without official permission from school or class after arriving at school. The Nevada Revised Statutes do not distinguish between truancy resulting from an action of the student and that of the parent/guardian.
- **Truancy Letters:** Parents/guardians will receive a "Truancy" letter from the school after three or more excused or unexcused absences. This letter will explain the next steps that the district will take if absences continue and result in "excessive absenteeism".
- **Notification of Absences:** Parents or guardians are to notify the school of their child's absence **within three days** after the pupil returns to school. Please send a note explaining the reason for the absence. Notes may be submitted to the front office, the teacher, or **through the school website at www.BeattyTrailblazers.weebly.com**. (**preferred method**) Absences are unexcused or unapproved when the parent/guardian fails to notify the school within the three-day period. Missed school work may be made up within this three-day period. **If a child is absent for 11 days with no contact and the school is unable to reach the parents using the current information in the child's file, the child may be withdrawn from school as whereabouts unknown.**
- **Pre-Arranged Absences:** Parents or guardians are to inform the school in advance that their child will be absent if the absence is longer than three consecutive days. Pre-arranged absences are not automatically excused/approved. Family vacations, unnecessary absences or having your child leave early from school is strongly discouraged.

Parents will be contacted by letter when a student has accumulated a total of 3 days, 9 days, and 15 days of absences. A required meeting will be held with an administrator after the 15th absences to determine the specific reasons for the absences. A plan will be developed to improve attendance that includes possible retention if attendance does not improve. If the 15 days of absences are not justified or a pattern of poor attendance has already been established, Educational Neglect may be filed following the CCSD Regulations and Procedures.

Parents will be contacted by letter when a student is tardy 6 days, 9 days, and 12 days. A required meeting will be held with the school clerk or an administrator at the 12th day total to determine the reason for being tardy and discuss a plan to help the child arrive on time each day.

Late Pick Up: It is the parent's responsibility to pick up their child from school at 2:11 p.m. If a child is not picked up by 2:20 p.m., he/she will be brought to the office by their teacher. Every effort is made to contact the parents to ascertain why the child has not been picked up and to find a parent/guardian to pick up the child. It is imperative that the office has current phone numbers so parents can be contacted. We know that emergencies occur. We encourage all parents to sign up for Safekey in the event that something happens and you are unable to arrive at school on time to pick up your child. *** If we are unable to reach anyone through any of the phone numbers we have on file, the CCSD After-School Care process will be implemented:

*When a student is not picked up the second time, the parents will be required to have a Required Parent Conference (RPC) with either an administrator or the school registrar and the parent/guardian must share their plan to avoid further incidents.

*When a student is not picked up the third time, the student is transported to the Boys and Girls Club. The parent is responsible for the \$30.00 cost of Boys and Girls Club.

*In the event there is an outstanding debt at the Boys and Girls Club, the student may be transported directly to Child Haven/Child Protective Services.

*When a student is not picked up the fourth time, the student is transported directly to Child Haven/Child Protective Services.

*Any time a student is transported to Child Haven, a Child Abuse/Neglect Report is filed.

Early Pick Up: State law requires that students attend a full day of school. Early release of students is highly discouraged because it disrupts the educational environment and decreases learning opportunities. Important directions and final instructions are given at the end of the school day. To protect the instructional environment of the classroom, we will not dismiss students after 1:30 p.m. We understand that students get sick or have doctor's appointment. However, if a student is picked up early, it is recorded in Infinite Campus and does negatively impact eligibility for attendance awards.

Bicycles / Scooters/ Skateboards

Students may ride their bikes to school. However, we do not encourage our younger students to ride their bikes due to traffic concerns. We cooperate with the Metro Police Department on this concern. Please make sure that your child has a lock for his/her bike and knows the combination. For safety, students may not ride their bikes on the school campus and must walk their bikes out of the bike rack and straight down the sidewalk until they pass the portables or cross the street. Students must follow all safety rules in order to continue to enjoy the privilege of riding their bike to school.

Students may ride scooters and skateboards to school as well, as long as they are able to lock them up. They will abide by the same safety rules.

Cell Phones

During the instructional day at Beatty ES, students may only utilize these devices in the following manner:

Limited Use: Students are permitted to use cellular phones and personal electronic devices during the instructional day in specific classrooms, in accordance with instructional activities and classroom procedures, as outlined by their classroom teacher. Within this setting, students are expected to follow teacher directions regarding when devices may be used, when they can be out, and when they must be put away. Use of cellular phones and personal electronic devices in other instructional settings is prohibited.

Use of personal technology and communication devices that violate state or federal law, any District policies or regulations, or the CCSD Acceptable Use Policy is prohibited. When usage of devices is not allowed, devices must be turned off and stored in an unseen location such as a backpack, purse, or pocket. Confiscated devices will only be returned to a parent/guardian. Students who violate these laws or policies will be disciplined according to District guidelines and the device will be subject to confiscation.

Cellular phones must remain off during a school evacuation, lockdown, or drill. During these situations, tell your child NOT to try to contact you by cell phone until given the okay by school staff, thus allowing emergency communication channels to remain open. The District's communication system has the capability of contacting parents/guardians in an emergency. Please be reminded that each school has intercoms and loudspeakers and the majority of our classrooms have hardwired telephones. Additionally, administrators and safety personnel are prepared with two-way radios and cell phones.

Birthday Celebrations / Class Celebrations

- In order to preserve instructional time, birthday treats/celebrations will only be permitted 10 minutes prior to the end of the school day. If you bring treats to be distributed at the end of the school day, please purchase items that do not

have any of the common allergy causing ingredients. (No nuts) Private birthday party invitations may not be distributed at school unless they are distributed to all students in the class.

- Each classroom will participate in three (3) major class celebrations each year as determined by the district. The celebrations will be Halloween, winter holiday, and Valentine's Day. These activities will be held at the end of the school day. Other instructional related events are at the discretion of the teacher with administrative approval. No colored beverages are allowed in school in order to maintain the replacement life of carpets. Clear drinks in individual portions and individually wrapped treats are preferred. The treats will be distributed at the end of the day during the last 30-40 minutes of the school day.

Closed Campus

Gates are opened from 7:45 – 8:00 a.m. when there is supervision for our students. Gates surrounding the school are locked from 8:00 a.m. to 2:11 p.m. each day for the safety of all students. Gates will be unlocked at approximately 2:09 pm daily to allow parents/guardians on campus to pick up students at the end of the school day.

Delivery of Messages to Students

To ensure the safety of your child, we cannot take and deliver messages to your child. You must be present at the front counter and be able to show proper identification for us to tell your child to go home in a different manner from what you told your child in the morning. The only exception to this would be to go to Safekey since an adult with identification is required to pick a child up from Safekey. Thank you for your cooperation.

The school phone is a business phone. Students may use the phone in cases of emergency. Arrangements to go home with a friend should be made at home. Please make sure your child is aware of what pick-up procedures you have established for him/her at the end of each day. If your child is going home a different way than they usually do, you must send a written note to the teacher. Otherwise, the child will be sent home the regular way. We cannot give any student information out over the phone since we cannot verify who you are.

Discipline

At John R. Beatty, we believe that young people need to be taught that they are responsible for their own learning, and that they must actively pursue it. Education is a shared responsibility between home, school and the student; therefore, your involvement and support are respectfully requested. The following rules of conduct will provide information that will enable you as a parent to support our discipline program. Parents will be contacted by the teacher or administrator when a student's behavior does not meet expectation and/or causes injury to another child.

John R. Beatty Elementary School is an anti-bullying school. Students have been instructed on what bullying is and are encouraged to tell an adult at school and at home if they feel they are being bullied. Parents and students can submit bullying reports through the CCSD website. Those reports are sent directly to administration.

Children and adults will treat one another with respect in all school situations. Specific examples follow:

- **Lunch Time:** Students will stand in a single file line, waiting their turn quietly and patiently. Some simple rules of courteous behavior which make the lunch period pleasant are:
 1. Observe good dining room manners at the table, making sure to talk with "inside voices."
 2. Leave the table and surrounding area clean and orderly.
 3. Put the trash in the proper container.
 4. Remain in the lunchroom while eating food, remembering not to take any food or drinks out of the lunchroom.
- **Bathroom:** Restroom breaks are scheduled throughout the day by the classroom teacher and available at student request. Students are expected to responsibly use facilities.

- **Hallways:** Each student will be expected to have a hall pass to be in the hallways. While in the halls, students are required to walk at all times. Please show consideration for classes in progress by not talking in the hallways.
- **Bus:** Students are expected to follow school rules while riding the bus. Discipline problems are taken seriously since the bus driver is responsible for the safety of numerous students. Misbehaving students are given bus citations when infractions occur. The school administrator will be responsible for disciplinary action. If a student gets a category 3 citation, he/she will automatically be suspended from bus privileges for 3 days. If he/she is issued another category 3 citation, he/she will lose bus privileges for the remainder of the school year.

Serious Behavior Infractions

If a student behaves in such a manner that jeopardizes the best interest of the school, the student may be subject to disciplinary action. Behavior not in the best interest of the school is defined as:

- Threatening, fighting, participating in a fight, inciting a fight or hurting a child. Fighting causes injury and does not solve problems.
- Bullying
- Serious disrespect or insubordination.
- Open defiance of teachers and/or school authority.
- Possession of dangerous objects.
- Rock throwing.
- Foul or obscene language.
- Inappropriate/offensive drawings or written notes.
- Damaging school property or property of others. **PERSONAL POSSESSIONS UNNECESSARY FOR SCHOOL ACTIVITY ARE NOT ALLOWED AT SCHOOL.**

Progressive Discipline

Each teacher at John R. Beatty Elementary School establishes a behavior system based on school/CCSD policies to encourage positive behavior in the classroom and at school. They have their own procedures to proactively manage their classrooms to encourage the most positive academic experience possible for your child. In the event, a student does not respond to the management system in the classroom, the following progressive discipline steps may be followed:

- **LEVEL 1:** The first step involved in correcting misbehavior is discussion between the student and the teacher. Depending upon the severity, the teacher may decide to contact the parents and discuss the concern with them, as well as the child.
- **LEVEL 2:** If the misbehavior continues after informal conferences, the teacher issues a Citation. The teacher will explain the Citation to the student outlining what corrective action needs to be taken. The student signs the Citation, brings it home to be signed by the parent, and brings the signed copy back to the teacher.
- **LEVEL 3:** The 3rd citation, or when the offense is severe, will result in a Discipline Referral Form being completed and the student will be referred to a building administrator. Parents will be contacted by an administrator and the student will be assigned community service, lunch detention, or a consequence related to the offense.
- **LEVEL 4:** If the previous consequence does not eliminate the problem, additional misbehavior will result in RPC's or suspension from school.

The exception to the above progression is serious offenses that include physical aggression resulting in bodily harm, drugs, weapons, etc. They will begin at either Level 3 or above.

PLAYGROUND RULES

1. No running on the blacktop, unless students are in P.E.
2. No **toys/balls** from home.
3. No standing or sitting on top of playground equipment including uneven bars (tricks on low bar only taking turns for 30 seconds).
4. One person on the slide at a time, on their bottom.
5. No climbing up the slide.
6. Snack shack eaten under the awning (near the snack shack) only
7. No sitting under playground equipment.
8. No chicken fights on the balance beam, walking across only.
9. No playing tag on the playground equipment, or running in the area.
10. One person on apparatus at a time (i.e. pole, ladders, monkey bars).
11. No bouncing balls off the school building, or playing with balls near a fence.
12. Lunch must be finished in the lunchroom, do not bring your lunch outside unless it is a picnic day.
13. Play away from portables and new building, **including walkway**.
14. Playground balls and equipment delivered back to the cart.
15. Pull ups only on the medium and large uneven bars.
16. No sitting or standing on top of the blue picnic benches.
17. No sitting on the playground balls, and return them to cart after using.
18. No digging in the dirt or grass.
19. Keep hands to self, unless playing tag on the grass.

Tether ball rules:

- A. Whoever arrives to the court first can pick side and serve, the other person chooses direction.
- B. No trespassing into the other player's court (with leg or arm).
- C. No hitting the ball with any other part of the body except the forearm.
- D. No holding, pushing or catching the ball.
- E. No touching the rope or the pole.
- F. No black outs (the person serves and tethers the ball w/o player ever touching it).
- G. Winner picks sides of the court. Opponent chooses direction and serves.
- H. The ball must tether to win.
- I. If there are any questions about a call the first person in line is then referee, they call the game.
- J. If the referee is unsure, they can call a redo. If the referee is not paying attention they must go to the end of the line and redo is done.
- K. You may not argue with the referee, even if the referee is wrong, if you do argue, you are excluded from tetherball for the day.

Four square rules:

- A. Underhand hits only fingers pointing downward. Open hand hit only.
- B. The ball must bounce once in the square before you hit it. If the ball bounces twice in your square during play you are out.
- C. A always serves to D.
- D. A gets one chances to make a decent serve, the ball must go over the line.
- E. Lines are in, except on a serve.
- F. No trespassing into another player's square or into the black hole.
- G. No catching or carrying the ball.
- H. Rotate backwards in alphabetical order (A is the champ).
- I. Letter E, the first person in line, is the referee and must call the game.

- J. If the referee is **unsure** they can call a redo. If the referee is not paying attention they must go to the end of the line and a redo is done.
- K. You may not argue with the referee, even if the referee is wrong. If you do argue you are excluded from four square for the day.
- L. No made up rules: poisons, sub-serves, magic square, bus stops, trade or die, cross court, frozen square etc.

Dress and Appearance

The District reserves the right to insist that the dress and grooming of students are within the limits of generally accepted community standards and those students shall be required to show proper attention to personal cleanliness. Fashions, fads, colored hair, extreme mohawks, piercings or facial jewelry which become a health or safety hazard to oneself or other, will not be allowed. Students' dress, personal appearance, and conduct are required to be of such character as not to disrupt or detract from the educational environment of the school or create a safety hazard.

- All jeans, pants and trousers must be secured at waist level. Sagging is strictly prohibited. Jeans, pants and trousers are not to have rips or tears that expose undergarments and/or are located mid-thigh or higher.
- All shorts, skorts, skirts and jumpers/dresses must be fingertip length (no clothing shorter than 5 inches above the knee).
- All sleeveless shirts must have straps at least three inches wide and cover the shoulder. Shirts or blouses must extend beyond the belt level and be appropriately buttoned. Tank tops/muscle shirts are not acceptable.
- Shoes with soles are required. Open-toed shoes must have a back. Tennis shoes or soft soled shoes are recommended. Shoes with wheels are not allowed.
- Crop tops, strapless, low-cut clothing, clothing with slits, outfits that provide minimal coverage, the wearing of headgear, clothes with spikes or studs and clothes with slogans or advertising that is controversial, discriminatory, profane and/or obscene in nature are prohibited.
- Hats or headgear may be worn outside only, except on special occasions.
- Colored hair is not allowed, except on special occasions. Students should only have natural colors of hair: brown, black, blond, or natural red.
- Piercings (other than ears) and facial jewelry is not allowed.
- A change of clothing will be required if a student is not within dress code.
- Parents and staff must also adhere to the dress code.

The administration has the right to designate which types of fashion, fads, or appearance disrupt or detract from the education program. If appropriate clothing is not worn, a phone call will be made. The parent/guardian will be asked to bring to school the appropriate clothing. Thank you for checking your child's appearance each morning before she/he leaves home.

Drop Off/Pick Up

Our goal is ALWAYS student safety. In order to maintain safety, everyone's cooperation is needed. Please abide by the following procedures to provide the safest environment for our students.

- We have a closed parking lot during drop off and pick up.
- Only drop off at a curb. (Do NOT double park and allow your child to walk through cars or the street.)
- If you must drop off on the opposite side of the street, walk your child across the street at a cross walk.
- Do not block bus entrances, exits, cross walks or park in a red zone.
- Do not pass buses with their stop signs out.
- **THERE ARE NO U-TURNS IN SCHOOL ZONES.**

Emergency Procedures

The school has emergency procedures in place for any emergency that we may face. We practice these procedures with our students, and they are aware of what they need to do in case of an emergency.

If such an emergency arises, please do not call the school or come to the school to get your child. This will only complicate an already tenuous situation. You will be able to follow the progression of the emergency on Channel 10 television, 720 AM radio or on the internet at www.CCSD.net. Every effort will be made to keep you informed and to insure the safety of all children at John R. Beatty Elementary School.

It is imperative that you keep the school apprised of your current emergency and home contact numbers.

Progress Reports and Report Cards

In accordance with the Clark County School District, it is the policy of John R. Beatty Elementary School to evaluate students on their mastery of grade level standards. It is the responsibility of a teacher to regularly assess student work, keep accurate records of mastery towards standards and communicate progress to parents. Report cards will be sent home each semester. Progress reports will be sent home every three weeks to keep parents apprised of their child's progress. Parents are encouraged to discuss the progress reports with their child. If there are questions or concerns, please contact the teacher and arrange for a conference.

Homework

Research shows that reading with your child for at least 15-30 minutes each night is extremely beneficial and one of the most important things that you can do to assist your child academically. Beatty's homework policy is that you read nightly for 15-30 minutes with your child. Older students should be reading 30 minutes and it can be done independently.

Testing

All students will take the Clark county School District Interim Assessments during the school year. It is important that students are prepared and well rested for the assessments. Test dates will be announced by the teacher as well as emailed directly from the school, and in the *Beatty Bugle* and our Facebook page. Like us at John R. Beatty ES. (Please make sure it is the "official" page. We have a look-alike. Ours is filled with information rather than student photos.)

Parent/Teacher Conferences

You will be asked to attend a formal parent-teacher conference during the school year to discuss your child's progress. Other conferences may be requested by the teacher or parent as needed, and a specific day and time will be scheduled. Please make every effort to attend conferences when they are scheduled. It is by working cooperatively that we can provide the best education for your child. Parent/Student/Teacher Academic Planning Time (parent conferences) is scheduled for the week of November 11th – 15th. Students will not attend school on Friday, November 15, 2019 to allow for conferences to be held all day.

Gum Chewing/Toys/Personal Items

Gum is not allowed in or out of the building while at school. This is due to the damage that can be caused by gum. Toys of any kind and personal items not related to school activities are not allowed at school, including spinners.

Health Services

Health problems, including any changes in a child's health status, should be brought to the attention of the school nurse or the First Aid Safety Assistant (FASA). The health office is located adjacent to the school office and is open between the hours of 7:45 a.m. and 2:11 p.m. on school days. The school nurse is on campus two days per week; however, the FASA is available every day. Children with temperatures of 100 degrees or higher, or who are suffering from vomiting or diarrhea, should stay home from school. If antibiotics have been prescribed for contagious diseases, children may return to school after they have taken the medication for 24 hours. If a child becomes ill during school hours, the child's teacher or a responsible student will escort the child to the health office. The nurse or FASA will call a parent or guardian of the child. Parents are expected to make arrangements to have the child removed from school immediately. Parents without transportation and working parents should make plans for such an occurrence early in the school year.

It is extremely important for parents to provide current telephone numbers to the front office. When school personnel are unable to notify a parent or other designated person, emergency medical services may be requested through 911 to assess seriously ill or injured students. Every attempt will be made to notify the parent or guardian of any student emergency situation.

Medication

If a child must take medication during school hours, the parent must contact the school and sign a legal release form (CCF-643). All medication must be kept in the office. This includes aspirin and cough drops. Special medical problems that will keep a child from participating in Physical Education require a doctor's written excuse. A school nurse is available two days per week. Parents should make every effort to avoid the necessity of medicating students during school hours. When there is no other reasonable alternative, district personnel may assist with administration of medication provided that the following steps are met:

- Medication must be in its original container with the student's name, the name of the medication, the name of the prescribing practitioner, and specific instructions for administration.
- There must be a prescription or order from a licensed health care provider. This includes over-the-counter medication. Cough drops are considered to be over-the-counter medicine.
- The parent must complete a medication release form.

Students may not carry medication (even cough drops) on their person. All medication must be kept in a locked cabinet in the Health Office.

Lost and Found

Children are inclined to lose things. Please mark all items clearly with your child's name. This simple measure will help us to return lost items quickly. Students may claim lost items by checking the lost and found in the Multi-purpose Room. Lost items such as money, purses, jewelry, and glasses can be claimed in the front office. Items are only stored for a one week duration and then given to a local charity.

Newsletter

A newsletter is published to keep all members of our school community well informed. Reading it will prevent you from missing messages of importance. Newsletters are sent home with students monthly and are posted on our web page at www.ccsd.net/schools/beatty. Our newsletter is called, *Beatty Bugle*.

Infinite Campus: Please utilize Infinite Campus (campus.ccsd.net) to monitor your child's grades and to register each year for school. Grades are immediately updated when teachers put them in the gradebook. If you are having trouble logging in, please come to the front office and they can assist you.

ParentLink: ParentLink will be utilized by the school to send messages by phone, email and text to parents to keep you informed of the activities at the school. Please listen to the entire message before calling the front office with questions. Please make sure your cell phone number is up to date in the front office so you do not miss important messages.

Safekey

Safekey is a program for parents who need assistance with child care before and/or after school. All applications are filled out on paper and payment must be done online prior to attending. The morning session is from 6:30-7:30 a.m., and the afternoon session is from 2:11-6:00 p.m. each school day. The Safekey program consists of a nutritional break, time for homework and a variety of activities. **Safekey can be reached at 702-455-8251. Online information and payment: www.clarkcountynv.gov/parks.**

John R. Beatty is requesting all students be registered for Safekey in case of an emergency.

School Breakfast and Lunch

Nutritious breakfasts and lunches are provided free of charge to all of our students at Beatty ES for the 2019-20 school year. Students have the option of bringing their own lunch from home or getting a hot lunch from school.

School Pride

Much of the spirit and reputation of a school is reflected by its appearance. Each student needs to do his/her part by making sure wrappers and wastepaper are deposited in the trash containers provided. Respect for school property is expected at all time.

Each Friday, students are encouraged to wear any John R. Beatty Elementary shirt to show their school pride.

Visitors

The safety and well-being of John R. Beatty students is extremely important. Our responsibility for the safety of hundreds of students is taken seriously. When students arrive on campus, they must feel they are safe and secure so they can focus on learning. Parents must be assured their child is safe and protected while attending school. Therefore, it is imperative that all school visitors (parents, guardians, community members, guests) follow security measures for the protection and welfare of our students.

- Visitors are considered anyone not employed at John R. Beatty ES.
- ALL VISITORS MUST REPORT TO THE OFFICE.
- Visitors must show proper photo identification.
- Visitors sign into the visitor log and wear a visitor sticker.
- Individuals who wish to visit a classroom must make prior arrangements with the teacher or principal.
- Siblings or children visiting your home from other areas are not allowed to attend class.

These procedures are to ensure the safety of all our students and staff. The staff and students at John R. Beatty are very proud of our school's environment. The teachers and staff dress professionally because they feel it reflects positively on the educational environment for our students. Visitors are requested to dress in a manner that is conducive to the learning environment and follow the dress code established for the students of John R. Beatty Elementary School as outlined in this handbook.

Volunteers

We welcome volunteers in our school. We have a variety of opportunities for parents that help the school. If you would like to be a school volunteer, please notify the office staff or the teacher. When you arrive at school, please show identification, sign the visitor binder and put on a visitor sticker. If you are a first time volunteer, please come into the office and ask to set up an appointment with the Principal or office manager for Volunteer Training. This will give you pertinent information you will need to insure a positive experience. Parents/Volunteers will not be allowed in the hallways or classrooms after 1:45 p.m. in order to protect the instructional environment of the classroom. When parents/volunteers arrive at that time, it signals the end of the school day is near and is disruptive to the educational flow in the classroom.

Parents/Guardians:

This booklet of school information is distributed to provide a quick and handy reference to questions you may have concerning the operation of the school. Please review the information contained in this booklet with your child. Feel free to contact the office at any time concerning questions you may have. The Beatty Staff will be happy to discuss your child's academic or social progress. When parents and teachers work together, the child receives the maximum benefits of our educational program. We are looking forward to an exciting year – one which we are sure will truly benefit each child at John R. Beatty.

Please fill in the necessary information below and return it to your child's teacher during the first week of school. This will ensure us that you have had time to share our handbook with your child. NOTE: **Keep the Parent/Student Handbook for a reference during the school year.** It is yours to keep. You only need to return the last page. Thank you for taking the time to read this booklet.

Sincerely,

Jennifer Lepore
Principal

Rikki Wiercinski
Assistant Principal

**PLEASE RETURN THIS FORM TO YOUR CHILD’S TEACHER
WITHIN THE FIRST WEEK OF SCHOOL.
THANK YOU!**

Please visit <https://beattytrailblazers.weebly.com> and choose the “Back to School” tab at top of website.

I have read/reviewed the **Online** Parent/Student Handbook with my child and understand my responsibilities and those of my child.

Important Information to Note:

➤ **Attendance:**

- Instruction happens every day-please make sure that your child is in attendance, unless sick.
- Absences: 15 absences = possible retention discussion
- Tardy:
 - Anyone not inside building/gate by 8:00am is tardy
- Late Pick Up
 - School is out at 2:11 PM
 - Make sure your child is picked up in a timely manner.
 - A second late pick-up will incur a \$10 late fee.

➤ **Dress Code:**

- Shorts/skirts must be fingertip length
- Shirt straps must be at least 3 inches wide

➤ **Appearance**

- Hair color must be a natural shade

Student’s Name _____ Grade _____

Teacher _____ Room # _____

Parent/Guardian Signature _____ Date _____

Student Signature _____